

## Specific Terms of Participation 2025

Event-specific additions to General Terms of Participation (ATB) and Technical Regulations (TR) der  
 Hamburg Messe und Congress GmbH

### Event and legal entity:

Hamburg Messe und Congress GmbH Phone: +49 40 3569 0  
 Postfach 30 24 80 · 20308 Hamburg Telefax: +49 40 3569 2203  
 Messeplatz 1 · 20357 Hamburg  
 - hereinafter referred to as **HMC** -

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<b>Event title:</b>	<b>Global Security and Innovation Summit</b>	
<b>Venue:</b>	Congress Center Hamburg (CCH) Am Dammtor / Marseiller Str. 20355 Hamburg	
<b>Event duration:</b>	<b>22. – 23. October 2025 (2 Days)</b>	
<b>Project management:</b>	New Business Development	
	Zhenja Antochin Project Director	E-Mail: zhenja.antochin@hamburg-messe.de
	Even Schoras Project Manager	Phone: +49 40 3569 2682 E-Mail: even.schoras@hamburg-messe.de
	Celine Bambach Project Manager	Phone: +49 40 3569 2686 E-Mail: celine.bambach@hamburg-messe.de
<b>Deadline for registrations:</b>	31. August 2025	
<b>Submission deadline exhibitor directory:</b>	30. September 2025	
<b>Opening times:</b>	Wednesday, 22. October 2025 8.00 – 18.30h	Networking Night 20.00 – 23.00h
	Thursday, 23. October 2025 8.00 – 17.30h	
<b>Assembly times:</b>	21. October	7:00 – 18.00h
<b>Disassembly times:</b>	23. October	17.30– 23.59h
	24. October	00.00 – 23.59h
<b>Early stand assembly:</b>	Any requests for early stand assembly / extended disassembly times must be submitted in writing to the Trade Fair and Exhibition Technology Department and approved (see Online Service Center / approvals and applications). An entitlement of approval does not exist. If you have any questions, please contact the Trade Fair and Exhibition Technology Department (Tel.: +49 40 3569 2528 / E-mail: ops@hamburg-messe.de).	
<b>Exhibitor passes:</b> (see clause 16 ATB)	Exhibitor passes can be obtained through the Online Service Center (OSC). They are only valid after personalization. Exhibitor passes are NOT required for setup and dismantling.	

<b>Media package:</b> (see clause 14 ATB)	<p>The cost for the mandatory media package is €450 plus VAT for exhibitors.</p> <p>It includes:</p> <ul style="list-style-type: none"> <li>• Entries of the company profile, including product categories, in the online exhibitor directory</li> <li>• Visitor information system</li> <li>• Free visitor Wi-Fi</li> <li>• Mobile app, including exhibitor lists, program schedules, etc.</li> </ul> <p>The submission deadline for entries in the trade fair media is September 30, 2025. If this deadline is missed, existing information from the registration/approval will be used. Exhibitors registered/approved after the submission deadline will only receive an entry in the digital trade fair media, with the full fee charged. If you have any questions, please feel free to contact the person listed in the trade fair media section of the Online Service Center (OSC).</p>
<b>Registration fee for co-exhibitors:</b> (see clause 4.3. ATB)	Co-exhibitors are not allowed. All exhibitors are requested to present with their own stand.
<b>Exchange of exhibitor:</b>	The transfer of the booked stand space (exhibitor change) is only possible with prior approval from HMC and the signing of a contract transfer agreement.
<b>Exhibit protection:</b>	Subject to a decision by the Federal Justice Ministry, HMC offers exhibitors a certificate for submission to the German Patent and Trade Mark Office that the exhibit to be protected (consumer/investment product, design/utility model) has been exhibited at Global Security and Innovation Summit. For further information see Online Service Center / approvals and applications.
<b>Insurance:</b> (see clause 21.7 ATB)	Any insurance requirements or damage reports should be sent to: versicherung@hamburg-messe.de. Insurance policies can also be booked via the OnlineServiceCenter.
<b>Advance payment for expected additional costs:</b> (see clause 5.3 ATB)	No additional advance payment is required for the Global Security and Innovation Summit.
<b>Reductions in size of stand space:</b>	The stand space specified in the acceptance is binding. After acceptance, any reductions in stand space requested by the exhibitor are possible only in consultation with HMC, and do not lead to reduction in stand rent. If HMC succeeds in renting out the stand space to a third party, an administrative fee amounting to 25% of the (proportional) participation fee for the space not used by the exhibitor is payable in accordance with clause 8.2 ATB.
<b>Cost element clause:</b>	<p>In the event that the utility or labour costs payable by HMC (e.g., energy costs for electricity or gas, costs of water; wages, etc.) change during the six-month period beginning after the conclusion of the contract and ending at the end of the scheduled time for the event, without HMC being able to reasonably influence this change, HMC may, at its reasonably exercised discretion, adjust the Service Fees by an appropriate amount, provided that the changes have an immediate impact on the (pro-rated) purchasing costs incurred by HMC. In case of a cost increase, the amount added to the Service Fees must not exceed the increase in HMC's purchasing costs, and HMC shall offset this added amount against any reduction of other costs incurred by HMC elsewhere if applicable.</p> <p>The other party must be notified about any such Service Fee adjustment in textual form. HMC may, without being obliged to do so, sign such notification and may choose to do so using the DocuSign software. In the event of a dispute, the competent court of law may review the appropriateness of change of service fee. Any Service Fee adjustment must be announced one month prior to the beginning of the scheduled time for the event at the latest.</p>
<b>Compulsory presence and operation:</b> (see clause 7.7 ATB)	<p>The exhibitor is obliged to be present and operate his stand during the opening hours and for the entire duration of the fair, including the last day of the fair.</p> <p>Dismantling of the stand before the period set for dismantling is a breach of contract. HMC is entitled to impose a penalty charge of 10% of the corresponding stand package price.</p>
<b>Two-floor stands:</b> (see clause 7.3 ATB, clause 5.9. TR)	Two-story exhibition stands are not permitted due to the exhibition space limitations at the CHH.
<b>Events by exhibitors:</b>	Hosting an event at your own exhibition stand after the daily opening hours is not allowed.

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**Note:**

**Due to the security relevance of the event, there may be extended entry and security checks!**  
**Further information will follow if necessary**